

## Parent Transition Planner - Jargon Buster and Glossary



<b>Annual Review</b>	The review of an EHC plan which the local authority must make as a minimum every 12 months. The Annual Review Meeting is an important meeting and includes the YP, parent/carer and all professionals involved with the YP.
<b>CAMHS</b>	Child and Adolescent Mental Health Services. These services assess and treat children and young people with emotional, behavioural or mental health difficulties. They range from basic pastoral care to specialist 'Tier 4' CAMHS, which provide in-patient care for those who are severely mentally ill.
<b>Capacity</b>	Mental capacity means being able to understand information given about a particular decision, being able to communicate their decision and to retain that information long enough to be able to make the decision. If a YP is lacking capacity because of an illness or disability such as a mental health problem or a learning disability, the carer may need guidance under the Mental Capacity Act.
<b>Care Plan</b>	A record of the health and/or social care services that are being provided to a child or young person to help them manage a disability or health condition. The Plan will be agreed with the young person and may be contained within a patient's medical record. Care Plans are also maintained by local authorities for looked after children.
<b>Code of Practice (CoP)</b>	Government guidance on the duties of local authorities, schools, colleges, health services and others who support children and young people with special educational needs (SEN).
<b>Connexions Service</b>	A service providing a single point of access for all 13-19 year olds to help them prepare for the transition to work/college and into adult life.
<b>Direct payments</b>	A cash payment given to a parent, young person or someone on their behalf so that they can arrange the support detailed in an EHC plan.
<b>Disability</b>	A mental or physical impairment which strongly affects a person's ability to carry out normal daily activities. Many people with a disability will also have a SEN.
<b>Education setting</b>	A general phrase to describe a place where a young person receives their education, for example a school or college.
<b>Education, Health and Care Needs Assessment</b>	A formal assessment carried out by a local authority to decide how much extra support a child or young person needs. Sometimes referred to as a Statutory Assessment. It can be requested by the parent, carer or educational setting.
<b>EHC Plan</b>	Education, Health and Social Care EHC Plan is a legal document issued by the local authority describing a child or young person's education, health and social care needs and the support that will be given to them.
<b>Further Education (FE)</b>	The FE sector in England includes further education colleges, sixth form colleges, specialist colleges and adult education institutes. It does not include universities.
<b>Health provision</b>	The medical care or support set out in an EHC plan. This could include medication, nursing or special equipment.
<b>Higher Education /Employment</b>	Includes exploring different employment options, such as support for becoming self-employed and help from supported employment agencies.
<b>Independent living</b>	Young people having choice, control and freedom over their lives and the support they have for their accommodation and living.
<b>Local Authority (LA)</b>	A local authority in England.

<b>LD Assessment</b>	A learning difficulty assessment under (section 139A Learning and Skills Act 2000) of needs carried out before a YP with SEN moves from school to further education.
<b>Local Offer (LO)</b>	Local information published by the LA about the education, health and social care support available for children and young people with SEN and disabilities, age 0-25.
<b>Mediation</b>	A method of seeking to resolve disagreements by going to an independent mediator. Mediation is not compulsory for the parent or YP but they may need to consider mediation before appealing the education parts of an EHC plan.
<b>Meeting Reports</b>	Written reports from parents, teachers and other professionals on a pupil's special educational needs.
<b>Outcome Focus</b>	The benefit or difference that a particular bit of help makes to a child or YP.

<b>Participating in Society</b>	<b>Including having friends and supportive relationships, and participating in, and contributing to, the local community.</b>
<b>Parent Carer Forum</b>	A Parent Carer Forum (PCF) is a group of parents and carers of disabled children and YP age 0-25, who work with LA's, education, health and other providers to ensure the services they plan and deliver meet the needs of disabled children, YP and their families. Bexley's PCF is known as Bexley Voice, a member of the National Network of Parent Carer Forums.
<b>Personalisation</b>	Personalisation means ensuring services are designed and delivered around the needs of the user, and take into account their preferences. Recent policy and legislation has tried to embed the general principle of person-centred support into public service delivery, particularly in the areas of adult social care, health and special education needs & disabilities (SEND).
<b>Person Centred Planning</b>	Person centred planning (PCP) provides a way of helping a person plan all aspects of their life, thus ensuring that the individual remains central to the creation of any plan which will affect them.
<b>Personal Budget</b>	A Personal Budget is an amount of money identified by the local authority to deliver provision set out in an EHC plan where the parent or young person is involved in securing that provision. The funds can be held directly by the parent or YP, or may be held/managed on their behalf by the LA, school, college or other organisation or individual and used to commission the support specified in the EHC plan.
<b>Personal Health Budget</b>	A personal health budget is used for NHS healthcare and support needs.
<b>Personal Education Budget</b>	A personal education budget is a sum of money made available by the local authority because it is clear that without this top-up funding it will not be possible to meet the child's or YP's learning support needs.
<b>Preparing For Adulthood</b>	Preparing for Adulthood transition is from year 9 onwards. This transition stage for YP includes employment, independent living and housing options, good health, friendships, relationships and community inclusion as they move into adulthood.
<b>SENCO</b>	Special educational needs coordinator: a qualified teacher in a school who arranges the extra help for pupils with SEND.
<b>SEND</b>	Special Educational Needs and Disabilities - A child or YP has SEND if they have a learning difficulty or disability that makes it harder for them to learn that it is for most people of their age.
<b>SEN Support</b>	The first level of additional support in education settings for Children and YP with SEN. It replaced school action/action plus in September 2014. See 'My Guides – SEN Support' on Bexley's Local Offer.
<b>Social care provision</b>	The support that someone receives to help them at home or in the community.

<b>Transfer Review</b>	A process carried out by the local authority to transfer a statement of education into an EHC plan.
<b>Young Person (YP)</b>	A child becomes a young person when they have reached the end of compulsory schooling. A young person between 16 and 25 has the right to make their own decisions related to their EHC plan.
<b>Transition</b>	Moving from one stage to another in a child or young person's life. For example – primary/secondary or child/adult services.
<b>Transition Plan</b>	A plan drawn up after the Year 9 Annual Review of a Statement to draw together information from a range of individuals within and beyond the school to plan for the young person's transition to adult life.
<b>Another good Glossary of Terms can be found via the following link:</b>	
<b>Special Needs Jungle</b>	<a href="http://www.specialneedsjungle.com/glossary-of-send-terms">www.specialneedsjungle.com/glossary-of-send-terms</a>

**Parent Transition Planner – Jargon Buster and Glossary - V3**