

## Parent Transition Planner – Roles in the Transition Review Meeting



Title or Role	Description
<b>Child and Adolescent Mental Health Services (CAMHS).</b>	Help to support children and young people with mental health issues. If unable to attend meetings they will provide reports and input to inform the meeting.
<b>Education Psychologist (EP)</b>	Help to support children or young people who might have difficulties with behaviour, learning or their emotions that are making it hard for them to learn. They can assess young people and provide advice to school staff and parents. If unable to attend meetings they will provide reports and input to inform the meeting.
<b>Family Liaison Officer / Inclusion Manager</b>	If your school has one, then they should attend the annual review meeting to give practical support to families.
<b>Head Teacher</b>	The head teacher retains responsibility for the annual review meeting, but will delegate this to their SENCO.
<b>Health Learning Disability Transition Team</b>	Provides health support for those aged 18+ with a learning disability as they move through transition. The team consists of a range of therapists that may provide information for the review.
<b>Local Authority SEN Case Officer</b>	Support families where children have a statement/EHC Plan and the carers of children who are looked after by the LA. Responsible for the EHC Plan process and works closely with the SENCO.
<b>Prospects</b>	All schools 'buy in' careers advice for their students. Prospects provide this general support for many schools. They are also commissioned by the Local Authority to provide targeted support to high needs SEND students. (Completion of a PfA sheet).
<b>Special Educational Needs Coordinator (SENCO)</b>	The SENCO is a member of school staff who makes sure that children with SEN have the support they need to manage in school. Generally takes the lead on an EHC Plan review meeting and works closely with the LA case officer. See 'My Guide – The Annual Review Process' on the Bexley Local Offer.
<b>Social Worker</b>	A social worker may attend your transition review from one of the following teams: <ul style="list-style-type: none"> <li>• Children with disabilities team (formally known as Disabled Children's Service)</li> <li>• Transition Team</li> <li>• Adult Social Care</li> </ul> Who attends will depend on the age of your child/young person and where you are in the transition process.
<b>Transition Team</b>	May attend review meetings - see social worker. Will also carry out a Preparing For Adulthood interview with the young person.
<b>Therapists</b>	A wide range of Therapists may be involved with your young person. For example: <ul style="list-style-type: none"> <li>• Occupational Therapist</li> <li>• Speech and Language Therapist</li> <li>• Physiotherapists</li> </ul> If unable to attend meetings they will provide reports and input to inform the meeting.